



FEB 07 2024

OFFICE ORDER No. 2024-051
 Series of 2024

SUBJECT : **Reconstitution of Emergency Preparedness Team**

Effective immediately, in the exigency of service and in connection to Office Order No. 2023-101, the Emergency Preparedness Team is hereby reconstituted with the following membership and area of responsibility:

EMERGENCY PREPAREDNESS TEAM

Chair : Joel C. Somera
 Co-Chair : Geverglo S. Sotto

Members :

RAO

Diana Jean G. Maala
 Zyrille Angelo P. Calinagan

OA

Michael I. Ocampo
 Henry C. Carlasan

CORSEC

Sheila Mae N. Foronada
 Neiliza S. Javier

CORPLAN

Girard C. Yumul
 Lester Jade O. Lindain

TEREDD

Jonas F. Salvador
 Robbie T. Lucida

IDD

Mario B. Alcantara
 Gilbert C. Carlos

ECAD

Rolan C. Tuppil
 Ross Francis Daligidig

ENG'G

Mark Exequiel A. Ablen
 Eleazar C. Pangasinan

DRRMD

Rainer Noel P. Ramos
 Michael John S. Pasion

AMGD

Abdurrashid Bin Siradj M. Abantas
 Yves Bobet S. Concepcion

FSD

Elizandra Isabel B. Estrada
 Daril Jeff M. Hidalgo

MCSO

Belarmino V. Ombrog, Jr.
 Renato Jr. S. Bugtong

HRAD

Erwin John V. Calica
 Danilo P. Nicolas

IAQSMO

Memar G. Leonora
 Lorena DC Nones

CCSMO

Rafael B. Barrientos
 Dominique T. Gonzales

NETI

Richard M. Guamos
 Roberto DP. Martinez

LSO

Bryan C. Merza
 Almira Monica T. Lumbang

ITCSD

Jovanni B. Lagon
 Mark Lyndon G. Corpuz

Records Unit
Lenard V. Garcia
Edwin A. Concepcion

HRAD - Motorpool
Mario D. Somine
Dexter O. Goloso

Coordinators
Virginia P. Cabonce
Precious Honnielyn S. Decena

Detachment Commander
Shift-in-Charge
Blu Guard

The Emergency Preparedness Team shall be a part of the Health, Wellness, Welfare and Safety Committee with the following duties and responsibilities:

1. Monitor and ensure NEA's compliance to safety health standards and protocols;
2. Provide safety management and engage all employees in programs that ensure safety practices in the workplace;
3. Plan, implement and review the safety and health policies and practices based on approved procedures and requirements;
4. Act in an advisory capacity on all matters pertaining to health and safety for the guidance of the employer and the workers;
5. Investigate accidents, write incident reports, and make recommendations;
6. Coordinate all health and safety training programs for the employees and employer;
7. Conduct health and safety inspection as member of the team;
8. Provide assistance to government agencies in the conduct of safety and health inspection, accident investigation or any other related programs;
9. Eliminate work hazards; and
10. Submit an Emergency Preparedness Plan and updated policy/ protocol as part of NEA's Environmental Management Program.

This supersedes Office Order No. 2023 – 112 dated May 02, 2024.

All expenses to be incurred in the performance of their duties shall be charged against proper funds of this office, subject to the usual accounting and auditing rules and regulations.


ANTONIO MARIANO C. ALMEDA
Administrator

